

**CITY OF LODI
INFORMAL INFORMATIONAL MEETING
"SHIRTSLEEVE" SESSION
CARNEGIE FORUM, 305 WEST PINE STREET
TUESDAY, APRIL 23, 2002**

An Informal Informational Meeting ("Shirtsleeve" Session) of the Lodi City Council was held Tuesday, April 23, 2002 commencing at 7:09 a.m.

A. ROLL CALL

Present: Council Members – Hitchcock, Howard, Land, Nakanishi, and Mayor Pennino

Absent: Council Members – None

Also Present: City Manager Flynn, City Attorney Hays, and City Clerk Blackston

B. CITY COUNCIL CALENDAR UPDATE

City Clerk Blackston reviewed the weekly calendar (filed).

C. TOPIC(S)

C-1 "Budget – In-lieu and Significant Changes and Capital"

Finance Director McAthie distributed an additional handout (filed) and explained that the only difference between it and the original staff report is on the first page, which provides a description of each column. She emphasized that the changes being reported in today's presentation do not reflect that departments overspent their budgets. The changes represent redistribution, contingency fund expenditures, and Council approved budget changes.

Ms. McAthie provided the following information in explanation of the figures shown in the report (filed) related to the budget versus actual operating expenditures for fiscal year 2000-01.

Police Department

An additional animal shelter officer was funded by reallocating money from operations to the animal shelter budget. The additional amounts under operations, administration, investigations, and grants were attributed to the Public Employees Retirement System (PERS) 3% at 50 and overtime. The overtime was offset by an Office of Traffic Safety (OTS) grant. The PERS amount was reallocated from Other Sources and Uses. The additional \$14,000 under grants was offset by revenue.

Fire Department

Salary negotiations occurred during this period and the PERS benefits were adjusted. The department had a small amount of overtime. A reallocation was done between credits left over in Fire & Life Safety and training, as well as from Other Sources and Uses to cover costs.

Graffiti Abatement

The savings represents the difference between budgeting at the E salary step, while the employee is currently at a lesser pay step. In addition social security benefits were budgeted, although the employee was covered under PERS.

Ms. McAthie reported that, in total, under Public Safety nearly \$700,000 was a reallocation from Other Sources and Uses, which was offset by savings or overtime that is being reimbursed through grants.

Water Utility

In reference to PCE/TCE, \$851,000 was budgeted for operating purposes though it was not needed. This amount has since been taken out of operating and placed into a sub fund so that it may be tracked separately. Savings was derived from salary on a Senior Engineering Technician position under Administration, as well as under the dibromochloropropane (DBCP) monitoring because the Utility did not change out the

granular activated carbon filters. They reallocated some of their salary savings to cover the \$42,000 distribution.

Wastewater Utility

Approximately \$50,000 of the Utility's savings was from electricity. In reference to the in-lieu, \$14,000 was returned to the Utility because revenue did not come in as high as anticipated and consequently the transfer to the General Fund was reduced by \$14,000.

Electric Utility

Savings represents salaries from the following positions that are unfilled: Electric System Supervisor, Utility Operator Supervisor, Rate Analyst, and Electric Engineer. The Utility also had some early retirements, many of which were offset by contract employees. Expenses for Public Benefits programs were offset by revenue.

In reply to Council Member Land, Electric Utility Director Vallow stated that the Public Benefits programs are "a wash" over a five-year period of time.

At the request of Council Member Nakanishi, Ms. McAthie reported on the Electric Utility in-lieu and noted that it is based on prior year's revenue. If revenue increases, the percentage amount is adjusted for the transfer to the General Fund. During 2000-01 there was no Market Cost Adjustment (MCA), so it is not in the calculation shown of \$276,000. The in-lieu is set at 12% of whatever the revenues are. If the revenues increase, the amount transferred to the General Fund increases. If revenues do not come in as anticipated, then the percentage amount is adjusted accordingly and money is returned to the Utility.

Mr. Vallow noted that for this year the MCA amount will be approximately \$9 million.

In reply to additional questions by Council Member Nakanishi, Ms. McAthie stated that it has always been the practice that the in-lieu is not projected. The Utility budgets its revenue, but the transfer is flat lined.

City Manager Flynn further explained that Finance uses whatever information Electric Utility gives them related to their revenue projections.

Transportation

Due to good weather conditions more street maintenance was completed in 2000-01. Amounts also reflect contract clerical in administration. Tree maintenance and street cleaning increased as well. Significant amounts were attributed to large projects, which were partially absorbed into their budget and reallocations of funds from other budgets were made to cover the additional cost.

Dial-A-Ride

The figure relates to sub-let services for security patrol at the transit station, which was offset by revenue.

Electric Utility In-Lieu (continued)

Council Member Nakanishi questioned the \$900,000 in-lieu transfer.

City Manager Flynn clarified that it has not yet been transferred. The \$900,000 amount was an estimate of what staff thought might occur. The Electric Utility Director anticipated \$9 million in MCA revenues; however, it is not materializing at that level. The City Council's policy is to transfer 12% of the revenues to the General Fund. Staff knew that the \$900,000 transfer would not be made until the Council had an opportunity to discuss the matter.

Parks and Recreation

Overall the department's budget decreased by \$51,000 due to salary and part-time employee savings.

Library

The salary savings was offset by the literacy program, which is a grant that is offset by revenue. There was a slight increase in the cost of natural gas.

Community Center

A significant amount of postage, printing, advertising, and general supplies went into the art specialty classes. Savings were realized in the arts grants and part-time salaries. Generally, increases were offset by revenue.

Planning

An encumbrance has been carried over into the current year for a zoning code update. Increases for the Planning Commission were due to conference expenses. In Planning Administration there was salary savings for the position of City Planner. Minimal part-time salary savings was obtained.

Mayor Pro Tempore Hitchcock questioned why it took such an extended period of time to fill the City Planner position.

Community Development Director Bartlam explained that it was a new position granted at the beginning of the budget year. Staff spent several months developing a job description and going through the process of recruitment and hiring.

Mayor Pennino stated that Council had heard concerns about the amount of time it takes to fill positions and suggested that the topic be brought back for further discussion related to streamlining the process.

Mayor Pro Tempore Hitchcock recognized that it represents savings; however, it also equates to service. She questioned what services the City is not providing when positions remain unfilled, as well as the burden placed on other employees attempting to carry out the functions of two jobs.

Electric Utility In-Lieu (continued)

Council Member Nakanishi asked why the in-lieu is placed as an expenditure rather than revenue.

Ms. McAthie explained that it is an expense to the Enterprise Fund and revenue to the General Fund.

Construction Development

Salary for a contract building inspector was offset by revenue. They had a small increase in the amount of overtime. There was also an increase related to the new Community Improvement Officer, which was approved by Council in October. Public Works Engineering had an increase due to the use of consultants, as well as office, computer, and tool expenses for a new employee.

Economic Development

An increase of nearly \$26,000 under Community Promotions was approved by Council in September for marketing the Downtown Lodi Business Partnership (DLBP), including purchase of banners, and lights for downtown. There was a small savings in advertising and professional services.

Legislative and Policy

City Council had a savings in its business and conference expense, supplies, and benefits, as not all Council Members take PERS.

General Administration

City Manager Administration had some increases in part-time salaries and supplies. Traffic signal equipment was damaged, the cost of which may be offset by payment from the responsible party's insurance. Public Works Administration had savings from postage, training and conference expenses.

Legal Services

Savings was derived from professional services, business expenses, books and periodicals, and salary.

Council Member Land stated that City Attorney Hays has a wealth of knowledge in the power industry and encouraged him to attend American Public Power Association (APPA) conferences.

City Clerk Services

Savings occurred in postage, data processing hardware, salary, professional services, supplies, and the protocol account.

Administrative Services

Human Resources had an increase in advertising, executive recruitments, and employee moves and physicals, which was offset by salary and professional services savings in Risk Management and Citywide training savings. Some funds were encumbered to carry over for training in the current year. Under Information Systems, \$5,000 was due to conference expenses. The Data Processing figure relates to an unfilled programmer position that was offset by an annual software maintenance contract, which had not been budgeted.

Finance

Administration had an increase for computer expenses. Purchasing had a small salary increase. The amount under Accounting is related to the GASB34 contract. The Revenue expense was for printing utility bills. The Loomis contract required pickup at transit for non-standard coin. This cost is transferred to transit and offset by revenue.

Organizational Support Services

Finance Field Services had an increase in salaries due to part-time and overtime coverage for employees absent due to Workers Compensation issues. Public Works Facility Maintenance expenses relate to the boiler, heating, ventilation, and air conditioning system at the annex, the exhaust system at Fire Station #1, the pool, and the Armory building. The Public Works Equipment Maintenance amount was for repairs to vehicles and represents a change in accounting to a cost allocation plan, which offsets the charges and transfers them through the operating transfers.

Non-Departmental Services

Increase in postage represents the inclusion of additional information for infrastructure and MCA costs on utility bills, which resulted in multiple page bills. The increase in Citywide Utilities was for natural gas. Special Payments is for the America West airlines pledge, increase in property tax assessment, etc. The cost under Telephone and Photo Copy Charges was for repairs to the equipment. There was an increase in Workers Compensation temporary disability and medical services. The increase in Benefits Administration was for professional services for the City's third party administrator.

In reply to Council inquiries, Ms. McAthie reported that \$765,000 was budgeted for Workers Compensation and just over \$1 million was spent. Kirk Evans, Senior Management Analyst, explained that in budgeting for Workers Compensation he averages actual expenditures occurring in the prior three fiscal years.

Citywide Summary by Activity

Ms. McAthie reviewed the budget, major differences, and actual costs listed on the Citywide Summary by Activity report (filed).

Mayor Pennino noted that expenditures for 2000-01 came within 1.9% and commended all departments.

In reply to Council Member Nakanishi, City Manager Flynn reported that there was a net increase in the General Fund of approximately \$30,000.

Continued April 23, 2002

D. COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS

None.

E. ADJOURNMENT

No action was taken by the City Council. The meeting was adjourned at 8:04 a.m.

ATTEST:

Susan J. Blackston
City Clerk

Mayor's & Council Member's Weekly Calendar

WEEK OF APRIL 23, 2002


Tuesday, April 23, 2002

- 7:00 a.m. Shirtsleeve Session
1. Budget – In-lieu and Significant Changes and Capital
- 7:00 a.m. Special Meeting
1. Prospective lease of property located at 100 East Pine Street, the negotiating parties are the City of Lodi and the Lodi Adopt-A-Child Foundation; price and terms of the lease are under negotiation
- 11:00 a.m. **Pennino and Howard.** Dedication of Trent Arrington's senior project memorial in honor of the victims of the September 11 tragedy, southeast corner of Lodi Lake near the playground area.


Wednesday, April 24, 2002

- 6:30 p.m. **Hitchcock and Land.** Lodi Electric Utility's Winemakers Dinner to welcome NCPA's commissioners to Lodi, Wine and Roses Country Inn ~ Cellar Room.

Thursday, April 25, 2002

- 8:00 – 10:00 a.m. **Pennino.** San Joaquin Partnership meeting.
- 8:30 a.m. Grand opening and ribbon cutting of the Lodi 99¢ Only Store, 300 W. Kettleman Lane
- 10:30 – 12:30 p.m. Tokay High School's Marketing Class car dealership simulation, in front of Tokay High School.
- 2:00 – 4:00 p.m.  **Pennino, Howard, and Land.** Hutchins Street Square Volunteer Appreciation Ice Cream Social, HSS ~ Kirst Hall.
- 5:00 – 7:00 p.m. Loel Senior Center's 26th Annual Volunteer Recognition Dinner.
- 5:00 – 7:30 p.m. **Pennino.** COG meeting.
- 5:30 p.m. Grand opening and ribbon cutting for State Farm Insurance, 2401 W. Turner Road, Suite 228.
- 6:30 p.m. **Hitchcock.** CVD Quarterly Dinner Meeting, Newman. Dinner at 7:00 p.m.

Friday, April 26, 2002

- 8:00 – 11:00 a.m. **Pennino, Hitchcock, and Howard.** Joint Conference on Youth, featuring motivational speaker Clay Roberts, HSS ~ Performing Arts Theater.
- 9:00 a.m. Public meeting of the Central Valley Regional Water Quality Control Board, Fresno Education Department Auditorium, 2nd Floor, Fresno.
- 5:00 p.m.  **Pennino.** 17th Annual Stockton Asparagus Festival Spear-Throwing Competition "Catch the Spear-It" with Mayor Podesto, Skyy Dog Arena.

Saturday, April 27, 2002

Sunday, April 28, 2002

Monday, April 29, 2002

Disclaimer: This calendar contains only information that was provided to the City Clerk's office

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CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Review of Budget-vs.-Actual Operating Expenditures for Fiscal Year 2000-01

MEETING DATE: April 23, 2002

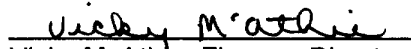
PREPARED BY: Deputy City Manager and Finance Director

RECOMMENDED ACTION: That the City Council review with staff the attached budget-vs.-actual operating expenditures for Fiscal Year 2000-01.

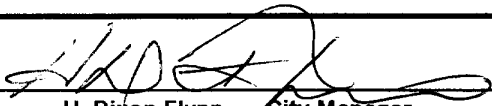
BACKGROUND INFORMATION: Attached for Council's review are summaries by activity of the budget-vs.-actual operating expenditures for Fiscal Year 2000-01. This review will set the stage for future budget shirtsleeve sessions for discussions of the City Manager's recommended adjustments to the second year of the 2001-03 Financial Plan and Budget.

FUNDING: None required at this time.


Janet Keeter, Deputy City Manager


Vicky McAthle, Finance Director

APPROVED: _____


H. Dixon Flynn -- City Manager

2001-03 Financial Plan & Budget

| Activity | | 2000-01 | |
|---------------------------------|-------------------|----------------|-------------------|
| Expenditure | Budget | Major | Actual |
| | | Difference | |
| <hr/> | | | |
| Police | | | |
| Animal Shelter | | 43,400 | |
| Administration | | 122,000 | |
| Operations | | 173,300 | |
| Investigations | | 227,047 | |
| Grants | | 14,000 | |
| Total Police | 7,506,378 | 579,747 | 8,086,125 |
| <hr/> | | | |
| Fire | | | |
| Administration | | 11,925 | |
| Emergency Services | | 165,700 | |
| Fire & Life Safety | | (10,900) | |
| Training | | (50,500) | |
| Special Services | | 4,300 | |
| Total Fire | 3,754,940 | 120,525 | 3,875,465 |
| <hr/> | | | |
| Graffiti Abatement | | | |
| Graffiti Abatement | | (7,190) | |
| Total Graffiti Abatement | 46,260 | (7,190) | 39,070 |
| <hr/> | | | |
| Total Public Safety | 11,307,578 | 693,082 | 12,000,660 |
| <hr/> | | | |

2001-03 Financial Plan & Budget

| Activity Expenditure | Budget | 2000-01 Major Difference | Actual |
|---------------------------------|-------------------|--------------------------------|-------------------|
| Water Utility | | | |
| Administration | | (67,028) | |
| Production | | (56,000) | |
| DBCP Monitoring | | (56,000) | |
| PCE/TCE | | (851,500) | |
| In - lieu | | 39,000 | |
| Distribution | | 42,000 | |
| Total Water Utility | 3,433,102 | (949,528) | 2,483,574 |
| Wastewater Utility | | | |
| Administration | | (34,000) | |
| Plant Maintenance | | (58,000) | |
| Sanitary System Maintenance | | 62,000 | |
| Storm Drain Maintenance | | (47,000) | |
| In-lieu | | (14,000) | |
| Damage to Property | | (10,000) | |
| Misc | | (1,053) | |
| Total Wastewater Utility | 3,272,570 | (102,053) | 3,170,517 |
| Electric Utility | | | |
| Policy, Leg & Regulatory | | (210,000) | |
| Construction & Maintenance | | (186,000) | |
| Business Planning & Marketing | | (115,000) | |
| Engineering | | (56,000) | |
| Public Benefits | | 317,000 | |
| System Maintenance | | (136,924) | |
| Street Light Maintenance | | 53,000 | |
| Tree trimming | | (97,000) | |
| In-lieu | | 276,000 | |
| Misc | | 31,628 | |
| Total Electric Utility | 11,084,305 | (123,296) | 10,961,009 |
| Total Utilities | 17,789,977 | (1,174,877) | 16,615,100 |

Operating cost only - does not include capital requests or bulk power

2001-03 Financial Plan & Budget

| Activity Expenditure | Budget | 2000-01 Major Difference | Actual |
|------------------------------|-----------|--------------------------------|-----------|
| <hr/> | | | |
| Street & Flood Control | | | |
| Administration | | 30,000 | |
| Street Maintenance | | 91,764 | |
| Tree Maintenance | | 14,000 | |
| Street Cleaning | | 13,000 | |
| Total Street & Flood Control | 1,735,092 | 148,764 | 1,883,856 |
| | | | |
| Transit | | | |
| Dial A Ride Administration | | 53,515 | |
| Total Transit | 1,511,150 | 53,515 | 1,564,665 |
| | | | |
| Total Transportation | 3,246,242 | 202,279 | 3,448,521 |

Operating cost only - does not include capital requests at this time

2001-03 Financial Plan & Budget

| Activity Expenditure | Budget | 2000-01 Major Difference | Actual |
|---|------------------|--------------------------------|------------------|
| Parks & Recreation | | | |
| Recreation Administration | | (66,399) | |
| Teen Sports | | (30,400) | |
| Indoor/Outdoor Sports | | (10,400) | |
| Parks Administration | | (29,800) | |
| Adult Sports | | 5,400 | |
| After School Programs | | 48,900 | |
| Concessions | | (6,000) | |
| Sports Facility Maintenance | | 38,400 | |
| Lodi Lake Maintenance | | 31,500 | |
| Other Parks | | (17,000) | |
| Parks Programs | | (12,500) | |
| Equipment Maintenance | | (2,500) | |
| Total Parks & Recreation | 2,679,120 | (50,799) | 2,628,321 |
| Library | | | |
| Administration | | (55,400) | |
| Literacy Program | | 47,180 | |
| Total Library | 1,123,492 | (8,220) | 1,115,272 |
| Community Center | | | |
| Administration | | 20,279 | |
| Arts Specialty Classes | | 26,000 | |
| HSS Pool | | 25,200 | |
| Arts Commission & Arts grants | | (3,000) | |
| Senior Information & Referral | | 6,000 | |
| Youth Commission | | 12,200 | |
| Total Community Center | 949,357 | 86,679 | 1,036,036 |
| Total Leisure, Cultural & Social | 4,751,969 | 27,660 | 4,779,629 |

Operating cost only - does not include capital requests at this time

2001-03 Financial Plan & Budget

| Activity Expenditure | Budget | 2000-01 Major Difference | Actual |
|---|-----------|--------------------------------|-----------|
| <hr/> | | | |
| Planning | | | |
| Planning Administration | | (124,900) | |
| Commission | | (6,186) | |
| Total Planning | 514,608 | (131,086) | 383,522 |
| <hr/> | | | |
| Construction Development | | | |
| Building Inspection | | 131,300 | |
| Community Improvement | | 60,218 | |
| PW Engineering | | 198,600 | |
| Total Construction Development | 1,649,907 | 390,118 | 2,040,025 |
| <hr/> | | | |
| Economic Development | | | |
| Community Promotion | | 25,739 | |
| Economic Development | | (19,600) | |
| Total Economic Development | 473,860 | 6,139 | 479,999 |
| <hr/> | | | |
| Total Community & Economic Dev | 2,638,375 | 265,171 | 2,903,546 |
| <hr/> | | | |

2001-03 Financial Plan & Budget

| Activity Expenditure | Budget | 2000-01 Major Difference | Actual |
|--|-------------------|--------------------------------|-------------------|
| Legislative and Policy | | | |
| City Council | | (20,003) | |
| Total Legislative and Policy | 71,225 | (20,003) | 51,222 |
| General Administration | | | |
| City Manager Administration | | 32,000 | |
| Damage to Property | | 6,400 | |
| PW Administration | | (16,194) | |
| Total General Administration | 710,287 | 22,206 | 732,493 |
| Legal Services | | | |
| City Attorney | | (18,981) | |
| Total Legal Services | 286,274 | (18,981) | 267,293 |
| City Clerk Services | | | |
| City Clerk | | (5,300) | |
| Election | | (9,200) | |
| Protocol | | (5,326) | |
| Total City Clerk Services | 263,490 | (19,826) | 243,664 |
| Administrative Services | | | |
| Human Resources | | 76,900 | |
| Risk Management | | (59,400) | |
| City Wide Training | | (34,200) | |
| Information Systems | | (4,900) | |
| Data Processing | | (28,800) | |
| Finance Administration | | 4,200 | |
| Finance Purchasing | | 3,190 | |
| Finance Accounting | | 46,200 | |
| Finance Revenue | | 35,250 | |
| Total Administrative Services | 2,689,387 | 38,440 | 2,727,827 |
| Organizational Support Services | | | |
| Finance Field Services | | 20,300 | |
| PW Facility Maintenance | | 59,580 | |
| PW Equipment Maintenance | | 101,400 | |
| Total Organizational Support | 1,774,127 | 181,280 | 1,955,407 |
| Non- Departmental Services | | | |
| City Wide Postage | | 47,600 | |
| City Wide Utilities | | 84,600 | |
| Special Payments | | 106,900 | |
| Telephone & photo copy charges | | 20,600 | |
| Workers Compensation | | 459,770 | |
| Medical care | | 56,150 | |
| Employee recognition | | 13,200 | |
| Benefits Administration | | 7,003 | |
| Total Non-departmental Services | 5,138,942 | 795,823 | 5,934,765 |
| Total General Government | 10,933,732 | 978,939 | 11,912,671 |

2001-03 Financial Plan & Budget

City Wide Summary by Activity

| | Budget | 2000-01 Major Difference | Actual |
|-------------------------------------|------------|--------------------------------|------------|
| Public Safety | 11,307,578 | 693,082 | 12,000,660 |
| Utilities | 17,789,977 | (1,174,877) | 16,615,100 |
| Transportation | 3,246,242 | 202,279 | 3,448,521 |
| Leisure, Cultural & Social Services | 4,751,969 | 27,660 | 4,779,629 |
| Community & Economic Development | 2,638,375 | 265,171 | 2,903,546 |
| General Government | 10,933,732 | 978,939 | 11,912,671 |
| Total | 50,667,873 | 992,254 | 51,660,127 |

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2000-01 Major Difference by Fund

| | |
|----------------|----------------|
| General Fund | 1,585,590 |
| Library | (8,220) |
| Electric | (123,296) |
| Wastewater | (102,053) |
| Water | (949,528) |
| Transit | 53,515 |
| Streets | |
| IMF | |
| Benefits | 76,475 |
| Self Insurance | 459,771 |
| | <u>992,254</u> |

see attached

General Fund

Increase in Expenditures 2000-01

Budget under other sources/uses

| | | | |
|--------------------------------|--------|---------|---------|
| PERS increase - | Police | 3% @ 50 | 495,850 |
| Wage increase | Fire | | 127,200 |
| Salary adjustments | | | 90,000 |
| Boiler repair & HVAC repairs | | | 22,000 |
| Remodel Public Safety Building | | | 17,000 |
| Vehicle Repairs | | | 215,000 |
| Permits for underground tanks | | | 20,000 |
| landscape maintenance | | | 34,000 |
| additional street maintenance | | | 73,000 |

1,094,050

Offset by Revenues

Afterschool grants:

| | |
|--------------------------------------|---------|
| Lodi Look | 118,500 |
| Camp Lodi Lake | 25,700 |
| Lockeford Summer camp | 5,400 |
| Lockeford School | 41,300 |
| Grant for Lease of 5 electric Trucks | 64,800 |
| Contract inspector | 124,000 |
| Additional engineering services | 35,000 |
| Green belt grants | 30,000 |
| Increase in property tax assmt | 14,540 |
| Wireless microphones for HSS | 4,900 |
| P/T hours for box office - HSS | 12,600 |
| Weed abatement | 14,800 |

491,540

1,585,590

five

Column

Activity

presentation by activity groupings

Public Safety

Utilities

Transportation

Leisure, Cultural, Social Services

Community & Economic Development

General Government

Divisions

listing of divisions within activity with budget changes

divisions having no changes not listed

Budget

Adopted 2000-01 budget figures for the activity

Major Difference

Adjustments to adopted 2000-01 budget figures by division

Re-distribution of funds within activity

Contingency funds

Council approved changes

Re-distribution of other sources/uses budget

Actual

actual total expenditures for 2000-01

2001-03 Financial Plan & Budget

| Activity | Budget | 2000-01 Major Difference | Actual |
|---------------------------------|-------------------|---|-------------------|
| Expenditure | | | |
| <hr/> | | | |
| Police | | | |
| Animal Shelter | | 43,400 | |
| Administration | | 122,000 | |
| Operations | | 173,300 | |
| Investigations | | 227,047 | |
| Grants | | 14,000 | |
| Total Police | 7,506,378 | 579,747 | 8,086,125 |
| <hr/> | | | |
| Fire | | | |
| Administration | | 11,925 | |
| Emergency Services | | 165,700 | |
| Fire & Life Safety | | (10,900) | |
| Training | | (50,500) | |
| Special Services | | 4,300 | |
| Total Fire | 3,754,940 | 120,525 | 3,875,465 |
| <hr/> | | | |
| Graffiti Abatement | | | |
| Graffiti Abatement | | (7,190) | |
| Total Graffiti Abatement | 46,260 | (7,190) | 39,070 |
| <hr/> | | | |
| Total Public Safety | 11,307,578 | 693,082 | 12,000,660 |
| <hr/> | | | |

2001-03 Financial Plan & Budget

| Activity | | 2000-01 | |
|-------------------------------|-------------------|--------------------|-------------------|
| Expenditure | Budget | Major | Actual |
| | | Difference | |
| <hr/> | | | |
| Water Utility | | | |
| Administration | | (67,028) | |
| Production | | (56,000) | |
| DBCP Monitoring | | (56,000) | |
| PCE/TCE | | (851,500) | |
| In - lieu | | 39,000 | |
| Distribution | | 42,000 | |
| Total Water Utility | 3,433,102 | (949,528) | 2,483,574 |
| <hr/> | | | |
| Wastewater Utility | | | |
| Administration | | (34,000) | |
| Plant Maintenance | | (58,000) | |
| Sanitary System Maintenance | | 62,000 | |
| Storm Drain Maintenance | | (47,000) | |
| In-lieu | | (14,000) | |
| Damage to Property | | (10,000) | |
| Misc | | (1,053) | |
| Total Wastewater Utility | 3,272,570 | (102,053) | 3,170,517 |
| <hr/> | | | |
| Electric Utilitiy | | | |
| Policy, Leg & Regulatory | | (210,000) | |
| Construction & Maintenance | | (186,000) | |
| Business Planning & Marketing | | (115,000) | |
| Engineering | | (56,000) | |
| Public Benefits | | 317,000 | |
| System Maintenance | | (136,924) | |
| Street Light Maintenance | | 53,000 | |
| Tree trimming | | (97,000) | |
| In-lieu | | 276,000 | |
| Misc | | 31,628 | |
| Total Electric Utility | 11,084,305 | (123,296) | 10,961,009 |
| <hr/> | | | |
| Total Utilities | 17,789,977 | (1,174,877) | 16,615,100 |
| <hr/> | | | |

2001-03 Financial Plan & Budget

| Activity Expenditure | Budget | 2000-01 Major Difference | Actual |
|------------------------------|-----------|--------------------------------|-----------|
| Street & Flood Control | | | |
| Administration | | 30,000 | |
| Street Maintenance | | 91,764 | |
| Tree Maintenance | | 14,000 | |
| Street Cleaning | | 13,000 | |
| Total Street & Flood Control | 1,735,092 | 148,764 | 1,883,856 |
| Transit | | | |
| Dial A Ride Administration | | 53,515 | |
| Total Transit | 1,511,150 | 53,515 | 1,564,665 |
| Total Transportation | 3,246,242 | 202,279 | 3,448,521 |

2001-03 Financial Plan & Budget

| Activity Expenditure | Budget | 2000-01 Major Difference | Actual |
|---|------------------|--------------------------------|------------------|
| Parks & Recreation | | | |
| Recreation Administration | | (66,399) | |
| Teen Sports | | (30,400) | |
| Indoor/Outdoor Sports | | (10,400) | |
| Parks Administration | | (29,800) | |
| Adult Sports | | 5,400 | |
| After School Programs | | 48,900 | |
| Concessions | | (6,000) | |
| Sports Facility Maintenance | | 38,400 | |
| Lodi Lake Maintenance | | 31,500 | |
| Other Parks | | (17,000) | |
| Parks Programs | | (12,500) | |
| Equipment Maintenance | | (2,500) | |
| Total Parks & Recreation | 2,679,120 | (50,799) | 2,628,321 |
| Library | | | |
| Administration | | (55,400) | |
| Literacy Program | | 47,180 | |
| Total Library | 1,123,492 | (8,220) | 1,115,272 |
| Community Center | | | |
| Administration | | 20,279 | |
| Arts Specialty Classes | | 26,000 | |
| HSS Pool | | 25,200 | |
| Arts Commission & Arts grants | | (3,000) | |
| Senior Information & Referral | | 6,000 | |
| Youth Commission | | 12,200 | |
| Total Community Center | 949,357 | 86,679 | 1,036,036 |
| Total Leisure, Cultural & Social | 4,751,969 | 27,660 | 4,779,629 |

2001-03 Financial Plan & Budget

| Activity Expenditure | Budget | 2000-01 Major Difference | Actual |
|---------------------------------------|-----------|--------------------------------|-----------|
| Planning | | | |
| Planning Administration Commission | | (124,900) (6,186) | |
| Total Planning | 514,608 | (131,086) | 383,522 |
| Construction Development | | | |
| Building Inspection | | 131,300 | |
| Community Improvement | | 60,218 | |
| PW Engineering | | 198,600 | |
| Total Construction Development | 1,649,907 | 390,118 | 2,040,025 |
| Economic Development | | | |
| Community Promotion | | 25,739 | |
| Economic Development | | (19,600) | |
| Total Economic Development | 473,860 | 6,139 | 479,999 |
| Total Community & Economic Dev | 2,638,375 | 265,171 | 2,903,546 |

2001-03 Financial Plan & Budget

| Activity Expenditure | Budget | 2000-01 Major Difference | Actual |
|------------------------------|---------|--------------------------------|---------|
| Legislative and Policy | | | |
| City Council | | (20,003) | |
| Total Legislative and Policy | 71,225 | (20,003) | 51,222 |
| General Administration | | | |
| City Manager Administration | | 32,000 | |
| Damage to Property | | 6,400 | |
| PW Administration | | (16,194) | |
| Total General Administration | 710,287 | 22,206 | 732,493 |
| Legal Services | | | |
| City Attorney | | (18,981) | |
| Total Legal Services | 286,274 | (18,981) | 267,293 |
| City Clerk Services | | | |
| City Clerk | | (5,300) | |
| Election | | (9,200) | |
| Protocol | | (5,326) | |
| Total City Clerk Services | 263,490 | (19,826) | 243,664 |
| Administrative Services | | | |
| Human Resources | | 76,900 | |
| Risk Management | | (59,400) | |
| City Wide Training | | (34,200) | |
| Information Systems | | (4,900) | |
| Data Processing | | (28,800) | |

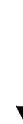
2001-03 Financial Plan & Budget

| Activity | | 2000-01 | |
|---------------------------------|------------|------------------|------------|
| Expenditure | Budget | Major Difference | Actual |
| Finance Administration | | 4,200 | |
| Finance Purchasing | | 3,190 | |
| Finance Accounting | | 46,200 | |
| Finance Revenue | | 35,250 | |
| Total Administrative Services | 2,689,387 | 38,440 | 2,727,827 |
| Organizational Support Services | | | |
| Finance Field Services | | 20,300 | |
| PW Facility Maintenance | | 59,580 | |
| PW Equipment Maintenance | | 101,400 | |
| Total Organizational Support | 1,774,127 | 181,280 | 1,955,407 |
| Non- Departmental Services | | | |
| City Wide Postage | | 47,600 | |
| City Wide Utilities | | 84,600 | |
| Special Payments | | 106,900 | |
| Telephone & photo copy charges | | 20,600 | |
| Workers Compensation | | 459,770 | |
| Medical care | | 56,150 | |
| Employee recognition | | 13,200 | |
| Benefits Administration | | 7,003 | |
| Total Non-departmental Services | 5,138,942 | 795,823 | 5,934,765 |
| Total General Government | 10,933,732 | 978,939 | 11,912,671 |

2001-03 Financial Plan & Budget

City Wide Summary by Activity

| | Budget | 2000-01 Major Difference | Actual |
|-------------------------------------|------------|--------------------------------|------------|
| Public Safety | 11,307,578 | 693,082 | 12,000,660 |
| Utilities | 17,789,977 | (1,174,877) | 16,615,100 |
| Transportation | 3,246,242 | 202,279 | 3,448,521 |
| Leisure, Cultural & Social Services | 4,751,969 | 27,660 | 4,779,629 |
| Community & Economic Development | 2,638,375 | 265,171 | 2,903,546 |
| General Government | 10,933,732 | 978,939 | 11,912,671 |
| Total | 50,667,873 | 992,254 | 51,660,127 |



2000-01 Major Difference by Fund

| | |
|----------------|----------------|
| General Fund | 1,585,590 |
| Library | (8,220) |
| Electric | (123,296) |
| Wastewater | (102,053) |
| Water | (949,528) |
| Transit | 53,515 |
| Streets | |
| IMF | |
| Benefits | 76,475 |
| Self Insurance | 459,771 |
| | <u>992,254</u> |

see attached

General Fund

Increase in Expenditures 2000-01

| | | | |
|--------------------------------------|--------|---------|------------------|
| Budget under other sources/uses | | | |
| PERS increase - | Police | 3% @ 50 | 495,850 |
| Wage increase | Fire | | 127,200 |
| Salary adjustments | | | 90,000 |
| Boiler repair & HVAC repairs | | | 22,000 |
| Remodel Public Safety Building | | | 17,000 |
| Vehicle Repairs | | | 215,000 |
| Permits for underground tanks | | | 20,000 |
| landscape maintenance | | | 34,000 |
| additional street maintenance | | | 73,000 |
| | | | 1,094,050 |
| Offset by Revenues | | | |
| Afterschool grants: | | | |
| Lodi Look | | | 118,500 |
| Camp Lodi Lake | | | 25,700 |
| Lockeford Summer camp | | | 5,400 |
| Lockeford School | | | 41,300 |
| Grant for Lease of 5 electric Trucks | | | 64,800 |
| Contract inspector | | | 124,000 |
| Additional engineering services | | | 35,000 |
| Green belt grants | | | 30,000 |
| Increase in property tax assmt | | | 14,540 |
| Wireless microphones for HSS | | | 4,900 |
| P/T hours for box office - HSS | | | 12,600 |
| Weed abatement | | | 14,800 |
| | | | 491,540 |
| | | | <u>1,585,590</u> |